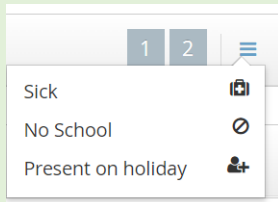




Recording School Out Days

We assume school age children are in school during a.m. snack and lunch. When school is out, you need to inform ACA by marking school out in KidKare (online claims) or on the Claim Information Sheet (paper claims).

In KidKare navigate to Meals > Enter Meals, click on the three lines to the right of a school age child's name. Next, click on no school. This school age child's lunch is now eligible for reimbursement.



You can also mark school out in the Calendar > Child Calendar section of KidKare.

Paper claiming Provider must complete the "List all school aged children who attended AM Snack or Lunch" section of the Claim Information form.

Schools start summer recess soon. The last day of class varies from May through June and is not tracked by ACA. We only know school is out if you tell us. **DO NOT LOSE MONEY.** Remember to mark school out when school age children are served a.m. snack or lunch.

CACFP Visit Requirements

Each Fiscal year USDA requires CACFP participants to have a minimum of three Food Program visits. At least 2 of the visits must be unannounced and at least 1 unannounced visit must be during a meal or snack. Help ACA meet your required CACFP visits.

- Answer the phone when ACA calls.
- Be prepared to conduct at least part of the visit using a visual platform like Teams, Duos, or Facetime.
- Keep your Food Program records up-to-date and easily accessible.
- Returned your signed and dated review form and any other needed documents as instructed. **Failure to return documents by the requested date and time may result in the visit not counting.**
- Give ACA prior notice of days you will be closed or away from your childcare site.
- If you are planning to move, take time off, or close your business, let ACA know in advance.

Contact ACA with your Food Program questions or concerns. Our job is to help you succeed on CACFP.

Italian Pasta Salad

- 4 cups pasta (cooked)
- 2 cups broccoli (blanched, pieces)
- 1 cup carrots (cooked, slices)
- ½ cup red pepper (strips)
- ¼ cup green onions (slices)
- ½ cup light Italian dressing



Place all ingredients in a large bowl and toss until well blended. Cover bowl and place in refrigerator. Let cool at least 30 minutes before serving.

Yield: 12 servings (each serving about 2/3 cups)
Crediting: Each serving provides a grain (1/4 cup) and a vegetable (1/4 cup) for children 3-5 years at lunch and supper.

Adapted from: [Memorial Day | SNAP-Ed \(usda.gov\)](#)

**Have a
Safe
And Happy
Memorial
Day!**

ACA's office will be closed May 30th in observance of Memorial Day.